**Додаток 1 до наказу № 394 ОД\_**

**від “ 13 ” \_вересня\_ 2021р.**

**Форма електронного листа до зарубіжних академічних експертів.**

Dear (Greeting/Name),

We are writing to you as an important stakeholder of our university. We value our ongoing engagement with you and would like to be certain that we are not using your information for any purpose that you would prefer us not to. For the purposes of an important global survey of academic opinion, we would like to seek your permission to pass on your contact details **(first name, last name, job title, department, institution (organization), location and email address from the place of work)** to the QS Quacquarelli Symomds. We feel that your impartial responses would contribute to the insight and precision of the survey’s outcomes.

If you consent to your contact details being passed to QS for this purpose exclusively, please reply to this email by **October 13, 2021**. If we do not hear from you by this date, we will assume that you do not want your contact details to be passed on.

 If you agree, you should be contacted by QS in the next few months with an invitation to participate in the annual QS Global Academic Survey, along with a maximum of three reminders. Their email will come from **rankings@qs.com** please add to your safe senders and check your spam.

 The resulting data will be used in aggregate form only, QS will not contact you for any other reason, or for more than two editions of their annual survey, without supplementary or separate consent. Your responses will be combined with those of many others around the world to form academic reputation indicators used in the QS World University Rankings at global, regional, subject and program levels where relevant. Detailed information can be found here:  **http://www.iu.qs.com/university-rankings/indicator-academic/**

Many thanks in advance for your cooperation

Kind regards,

(first name, last name)……….

#### Director of Institute of Education and Science in ……….

#### або (Dean of the Faculty of ……….)

#### або (Head of Department,,,,,)

####  або (Professor )

National Technical University "Kharkiv Polytechnic Institute", Kharkiv. Ukraine

 **Додаток 2 до наказу № 394 ОД\_**

 **від “ 13 ” \_вересня\_ 2021р.**

**Форма електронного листа до зарубіжних експертів – роботодавців.**

Dear (Greeting/Name),

We are writing to you as an important stakeholder of our university. We value our ongoing engagement with you and would like to be certain that we are not using your information for any purpose that you would prefer us not to. For the purposes of an important global survey of employer opinion, we would like to seek your permission to pass on your contact details **(first name, last name, position, industry, company name, location** **and email address from the place of work**) to the QS Quacquarelli Symomds. We feel that your impartial responses would contribute to the insight and precision of the survey’s outcomes.

If you consent to your contact details being passed to QS for this purpose exclusively, please reply to this email by **October 13, 2021**. If we do not hear from you by this date, we will assume that you do not want your contact details to be passed on.

If you agree, you should be contacted by QS in the next few months with an invitation to participate in the annual QS Global Employer Survey, along with a maximum of three reminders. Their email will come from **rankings@qs.com** please add to your safe senders and check your spam.

 The resulting data will be used in aggregate form only, QSIU will not contact you for any other reason, or for more than two editions of their annual survey, without supplementary or separate consent. Your responses will be combined with those of many others around the world to form academic reputation indicators used in the QS World University Rankings at global, regional, subject and program levels where relevant. Detailed information can be found here:  **http://www.iu.qs.com/university-rankings/indicator-employer/**

Many thanks in advance for your cooperation

Kind regards,

(first name, last name)………….

Director of Institute of Education and Science in ……….

або (Dean of the Faculty of ……….)

або (Head of Department,,,,,)

 або (Professor )

National Technical University "Kharkiv Polytechnic Institute", Kharkiv. Ukraine